



S.A.GERMAN ASSOCIATION INC.

Süd-Australischer Allgemeiner Deutscher Verein Inc.

ABN: 46 255 171 130

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ROOM HIRE CONTRACT

FUNCTION INFORMATION

Purpose of Function:

Day & Date of Function:

Start Time:

Finish Time:

No. of Guests:

Time of Set Up: (Full Day Fees may apply)

Responsibility for Set Up: Hirer Club **(Fee \$100.00)**

Security Required: Yes No (to be booked and paid for by hirer)

APPLICANT INFORMATION

Name:

Company (if company function):

Phone No:

Mobile:

Address:

City:

State:

Post Code:

Email:

ROOM HIRE (PLEASE SELECT BY CIRCLING)

		NO BAR		BAR
Matthew Flinders Hall & Carl Linger Hall	Seats 300 for dinner, 400 for meetings	\$500 Full Day \$250 Half Day	\$220	Min spend \$1500
Matthew Flinders Hall	Seats 220 for dinner, 300 for meetings	\$300 Full Day \$150 Half Day	\$200	Min spend \$1500
Carl Linger Hall	Seats 90 for dinner, 100 for meetings	\$200 Full Day \$100 Half Day	\$150	Min spend \$1000
Hans Heysen Room	Seats 80 for dinner, 100 for meetings	\$100 Full Day \$50 Half Day	\$100	Min spend \$500
Wolf Blass Weinkeller	Seats 40 for dinner, 60 for meetings	\$100 Full day \$50 Half Day	\$100	Min Spend \$500
Friedrich Jahn Gymnasium	Includes showers	\$100 Full Day \$50 Half Day	N/A	
Colin Thiele Room	Seats 13 at table	\$50 Full Day \$25 Half Day	N/A	
<ul style="list-style-type: none"> Prices do not include GST 	<ul style="list-style-type: none"> Prices may be subject to change without prior notice 			

ENTERTAINMENT

Band:	DJ:	Set Up Time:
Other Information:		
Audio / Visual Equipment Required: yes / no – PA hire \$550 per night / sound tech \$330 / lighting tech \$280		

Hirer to supply own PC cable for connecting projector to own laptop.

BAR / CATERING

Bar Open:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Time:
Catering Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Waiting Staff Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No	

ROOM LAYOUT

Please sketch room set up:

CONDITIONS OF HIRE

1. Indemnity and Damage or Loss:

The hirer shall indemnify and keep indemnified and save harmless the owner and the owner's servants and agents from and against all damages, actions, claims and demands to the extent that it arises directly from the negligence or willful misconduct of the hirer or any of the hirer's authorized personnel. This includes the costs, charges, expenses caused by directly or indirectly or in conjunction with the transport, use, operation or maintenance of any equipment hired, excluding that resulting from negligence, omission or willful misconduct of the owner, its servants or agents. Public Liability Insurance is recommended.

2. Cancellation

The S.A. German Association has the right to not accept or to cancel a booking at any time. Management reserves the right to refuse entry at any time.

3. Responsibility

The hirer shall be responsible for any loss or damage to the equipment, irrespective of how the loss or damage occurred (fair wear and tear only accepted).

4. Breakdown

If a breakdown or failure of the equipment is caused by the hire's negligence or misuse of the equipment then the period of hire shall end when the equipment has been repaired or replaced. The onus is on the hirer to pay for such repairs or replacement. Under no circumstances shall the owner be responsible for any expenditure damages and/or loss incurred by the hirer.

5. Period of Hire

The period of hire shall commence from the date required and time as shown, whichever is the later and will cease when everything is handed over to the owner. In addition to any hire charges, the hirer shall be responsible for any damage to walls, floor and lighting system.

6. Use of Equipment

- The hirer shall at all times use the equipment in a skillful and proper manner and in accordance with all laws and Government regulations. The hirer shall hand over all equipment in good order and condition. Nothing which may set off the sensitive fire alarm may be used on the Club's premises, eg candles, fog machines, etc.
- The hirer certifies that the person who will operate the equipment is a qualified and experienced operator of the equipment.

7. Cleaning of Rooms

The hired room/s will be left in a tidy condition, a cleaning fee may apply.

8. Public Liability Insurance

The onus is on the hirer to provide adequate insurance cover for the full hire period. The owner Public Liability Insurance covers only the activities of the owner, the Club and the Club's groups. Non-organizations need to be aware of the risk they take if they do not have public liability insurance.

Licensed Premises:	Mon	5pm – 11pm	Office Hours:	9.30am – 4pm
	Tue - Thu	12noon – 11pm		
	Fri	12noon – 12am (neg)		
	Sat	11:30am – 1am (neg)		
	Sun	12noon – 6pm		

I, _____, agree with the conditions of Hire and the terms of this contract.

Signed

Date

